HENDEL

BUILDING • RENOVATIONS • HIGHLY DETAILED RESIDENCES

Site Superintendent Manager

This is a full-time on-site Site Superintendent Manager role located in Excelsior, MN at Hendel Homes. Our job sites are throughout the Twin Cities. The Site Superintendent Manager will be responsible for overseeing daily construction activities, coordinating subcontractors, ensuring project timelines are met, and maintaining safety and quality standards on-site.

QUALIFICATIONS:

- Construction Management, Project Management, and Site Supervision skills
- Ability to coordinate subcontractors and manage project timelines
- Knowledge of safety standards and quality control in construction
- Excellent communication and leadership skills
- Experience in residential construction
- Bachelor's degree in Construction Management, Engineering, or related field favored but not needed.
- OSHA certification is a plus

WORK LISTING:

Safety - Quality Control

1. Monitor all project work for compliance with contract, standards, and selections, as well as state codes and city requirements.
2. Be familiar with the subcontractors and vendors scope of work assuring it is within budget/allowances and work completed to Hendel's level of quality.

Financials

1. Track changes, job expenses and updates to Project Manager and Project Administrator with financials as they occur on the job site.

Management

1. Maintain a clean job site, which presents Hendel to our vendors, clients, and community as a company who cares about the small details.
2. Communicate and provide daily and weekly progress reports on each home under supervision to Sr. Project Manager and Project Manager.
3. Problem solve when issues arise and figure out sensible solutions.
4. Recommend changes to improve or correct plans, specifications, and standards.
5. Coordinate punch list items on 90 day and 1 year service lists as soon as possible. Completing unfinished items is our last chance to leave a favorable impression with our clients.

Schedule

1. Schedule subcontractors for each project with appropriate lead times, manage project schedule.
2. Update project schedule daily and weekly as needed.
3. Manage subs to work according to your schedule.

POSITION STANDARDS:

1. All Hendel Homes under construction shall be managed to a basic standard of safety. Items such as safe gang planks, hard hats, safety glasses, and power cords in good condition, must be managed with an example set by the Site Superintendent. This is critical to each person's safety, including clients, on the construction site and to avoid unnecessary risk and liability to Hendel Homes. This must be addressed daily to assure our level of safely is compliant.
2. Complete all homes in pre-determined project schedule.
3. Complete home shall have zero structural defects and will adhere to all code and industry requirements.
4. Complete all homes in accordance with contract documents, standards, color selections and options.
5. Site Superintendents are the face of Hendel to all clients, subcontractors and vendors. This role is important and must project a high level of integrity, knowledge, and a professional image.

To apply, please submit your resume along with a cover letter highlighting your relevant experience to **info@hendelhomes.com**.